

# The British Society for Clinical Neurophysiology

## Guidelines for oral communications and papers

### *Oral Communications.*

A communication shall not occupy more than 15 minutes of the 20 minutes allocated for the paper; the remaining 5 minutes will be given over to discussion.

The Society encourages presentation at its meetings of papers concerned with Clinical and Human Neurophysiology, including those concerned with aspects of medical audit related to the improved utilisation of diagnostic tests.

It is recommended that no communication shall be read verbatim from a prepared script, though notes are acceptable. To ensure comprehensibility it is recommended that:

- a. All communications are adequately rehearsed for time, sense and audibility.
- b. The amount of data in tables should be kept to a minimum (the comprehensive results table, which is useful in a printed paper, is out of place in an oral communication).

- c. Slides showing graphs or EEG recordings should be made as simple as possible.

The number of curves/traces should be kept to the minimum consistent with conveying the message. (It is recognised that it can be difficult to project slides of EEGs and these should be pre-viewed for visibility in a large lecture theatre. EEG traces need to be photographed using appropriate film; the blue ink which is frequently used in EEG recording is difficult to reproduce in standard black and white slides).

### *Abstracts.*

Papers should be no more than 200 words in length, including title, authors and affiliation.

They should include a brief account of the experiment to be described *and of the results*.

Papers detailing methods alone are not normally acceptable. Abstracts promising to discuss results at the meeting are not encouraged since the publication does not further scientific knowledge.